

**TOWN OF CARROLL
DRIVEWAY PERMIT APPLICATION**

A drawing must be provided, indicating distances from identifiable objects such as intersections, existing driveways, buildings, utility poles, property lines, natural features, etc. as well as follow our driveway regulations.

Permission is requested to construct a new or improved driveway or entrance on to a Town right-of-way know as (name of road): _____, pursuant to the location, specifications and conditions listed below.

Street Location: _____ Tax Map/Lot Number: _____
Mailing Address of Location

**THE APPLICANT AGREES TO THE FOLLOWING CONDITIONS AND THE TOWN OF CARROLL
DRIVEWAY REGULATIONS:**

1. All driveway permit applications must meet the most updated Town of Carroll, New Hampshire Driveway Regulations. (May 30, 2018)
2. Drainage SHALL NOT be allowed to increase or damage the right-of-way or adjacent properties.
3. This permit requires that the area adjacent to the highway be graded such that the surface will slope at 2% from the edge of the traveled surface to the ditch line or six feet, whichever is greater, to serve as a drainage gutter.
4. Applicant shall install and maintain culverts in the ditch line of the road at the driveway entrance. The minimum specifications shall be 15' CMP.
5. All commercial entrances require Planning Board Site Plan Approval.
6. No stone walls or trees with a circumference of 15 inches or trees taller than four feet may be cut, damaged or removed within a scenic road right-of-way without Planning Board Approval.
7. No trees shall be cut or damaged within the Town right-of-way or within the required setback distance, as required by the State of New Hampshire, without written approval.
8. No structures, equipment or buildings, permanent or temporary shall be stored or parked within a Town right-of-way without written permission.
9. The Owner and Applicant are responsible for maintaining Class VI right-of-ways at their expense.
10. In the event that the proposed work deviates from the work permit herein, the Owner of the property shall contact the Public Works Department to request a Permit Modification. A decision will be made to issue or deny the Permit Modification.
11. Any and/or all new driveways accessing a Town road will be required to have a 24" asphalt apron at 20' wide (minimum) for a single lane driveway, all at the owner's expense.
12. Any damage done to any town road or right-of-way caused by any equipment and or work performed by the land owner and or agents or contractors will be brought back to original condition or better by the owner.
13. The Owner and Applicant will indemnify and hold harmless the Town of Carroll from all claims for damage or injury related to the construction of the new or improved driveway or entrance. The Owner and Applicant is responsible for all damages related to the construction of the new or improved driveway or entrance.
14. The Permit expires 1 year from when it is issued or when the work is completed to the satisfaction of the Public Works Department, whichever is later.

Owner: _____ Applicant: _____
PRINTED If same as owner, write "same".

Owner's Signature: _____ Applicant's Signature: _____

Phone Number: _____

Mailing Address to which permit will be sent on approval: _____

Code Enforcement Officer Signature

Road Agent's Signature

E-911 Coordinator's Signature

Selectperson Signature

Approval Date: _____

\$75.00

DRIVEWAY PERMIT FORM APPROVED 07/05/2022